

## FACILITATORS

**Dr. Suwendu Das** is a Management Consultant, Corporate Trainer, Success & Holistic Coach, Mentor, Inspirational & Motivational speaker. Dr. Das has more than 35 years of hands-on experience in corporate world in entire gamut of HR functions in diverse industries in Steel, Mines, Ferro-alloys, Chemical & Fertilizers, Health Care, Stevedoring, Port, Hospitality, Service industry, etc.

**Ms. Sushree Sujata Das** is a Soft Skills & Behavioural Trainer. A post graduate in Sociology, she has expertise in dealing with human behaviour & Psychometric testing. She has worked extensively in managing Stake holders in environmental area as a part of Corporate Social Responsibility. She is a Visiting Faculty in IGNOU and has developed competence in Andragogy for teaching underprivileged Adults.

**NOMINATIONS MAY BE SENT along with participant contact details (mobile no., email) to:**

**The Director I/c**

National Productivity Council

A/7, Surya Nagar, Bhubaneswar – 751 003

Phone: 0674 – 2397381, 2397326, 2397380

e-mails: [npcbbs@bsnl.in](mailto:npcbbs@bsnl.in); [roshan.kujur@npcindia.gov.in](mailto:roshan.kujur@npcindia.gov.in),  
[pk.samantara@npcindia.gov.in](mailto:pk.samantara@npcindia.gov.in)

### Programme Coordinators

Shri Roshan Kujur, Deputy Director, Mob. No. - 9163864196

Shri Praveen Kumar Samantara, Asst. Director, Mob No.-8139999423

## PAYMENT MODES

### Through DD

Drawn in favour of “National Productivity Council”, New Delhi.

NPC's PAN No. : AAATN0402F

### Through Electronic Fund Transfer

**INDIAN OVERSEAS BANK**

NPC's PAN No. : AAATN0402F

70, Golf Link, New Delhi – 110 003

SB A/c No. : 026501000009207

MICR Code : 110020007

IFSC Code : IOBA0000265

**GSTIN NO: -21AAATN0402F3ZG**

*Workshop on*

# VIGILANCE AS A MANAGEMENT TOOL

at

**Kanyakumari**

**28 January - 01 February, 2019**

**Conducted by:**

**NATIONAL PRODUCTIVITY COUNCIL  
Bhubaneswar**



**National Productivity Council**

(Under Ministry of Commerce & Industry, Govt. of India)

A/7, Surya Nagar, Bhubaneswar -751 003

Visit us: [www.npcindia.gov.in](http://www.npcindia.gov.in)

## OBJECTIVE

The programme aims at equipping the participants for value based & ethical functioning in the organization, prevention of corruption & unethical practices.

It will also equip the participants to have a thorough understanding of importance of Vigilance in any organization as a vital function in enhancing the productivity & profitability. This programme will enable creation of an ethical, value based, organisation attempting to be corruption free & healthy organisational culture and to chalk out strategies for prevention of corruption as well as behavioral do's and don'ts related to such matters.

## COVERAGE

This Programme will cover the concepts, provisions & practices on the following:

- Introduction and Significance of Values & Ethics
- Vigilance as a Management function
- Basic Concepts & Terms of Vigilance
- Vigilance Mechanisms
- Understanding Role of CVC, CBI, CVO, Ombudsman
- Role of Vigilance Officer, Whistleblowers
- Personality Traits / Skills of an Effective Vigilance Officer
- Understanding Corruption – definition, types, causes
- Formulations and adoption of Vigilance Policy
- Do's & Don'ts of a Public Servant
- Implementation and monitoring of the policy
- Question and Answer sessions

## PEDAGOGY

The training programme will be interactive and will consist of lectures, discussion, case study, role play, experiential activities and group presentations.

## PARTICIPANT PROFILE

Employees at all levels in organisations / Vigilance Officers / HR Managers / Project managers / Executives / Legal Managers / Line Managers

## PARTICIPATION FEE

### Residential:

The course fees is Rs.53,000/- plus GST (@18%) i.e. Rs.62,540/- (Rupees Sixty two thousand five hundred Fourty only) per participant. Payment may be made by cheque/ DD drawn in favour of National Productivity Council. The fee covers participation charges, accommodation, course material, all meal expenses and site visits which are part of the programme schedule. Charges for spouse, children, etc. shall be borne by participants at actual and shall be directly paid to the hotel. Any other extra charges, apart from those covered by the participant fee shall be borne by the participants.

### Non Residential:

The course fee is Rs.40,000/- plus GST (@18%) i.e. Rs.47,200/- (Rupees Fourty seven thousand two hundred only) per participant per participant. The fee covers participation charges, course material, working lunch & working tea/ coffee, site visits as per programme schedule.

**Central, State and Union Territory administration organizations are exempt from GST.**

## DATES & VENUE

Venue: Kanyakumari

Date: 28<sup>st</sup> January – 01<sup>st</sup> February, 2019.

Check in – 28.01.19 (Noon), Check out – 01.02.19 (Noon)

Registration of participants at programme venue: 04:00 pm, 28.01.2019.

## LAST DATE FOR REGISTRATION

10<sup>th</sup> January, 2019 on first come first served basis.

- 10 % discount on participation fee for three or more nominations from the same organization
- Similar discounts are also applicable for non-residential participants